**IoT Major Project**

# Project : Baby Monitor

# Meeting minutes

**Location**: Online – MS Teams  
**Date**: 22/04/2021  
**Attendees**: Rhys Gilmartin, Leigh McGuinness, Stephen Meehan, , Abdul Rahman Saif al Adhubi  
**Time**: **11.00am**

# Agenda items

1. Revise presentation scripts
2. Practice presentation
3. [Agenda item]
4. [Agenda item]
5. [Agenda item]

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| --- | --- | --- | --- |
| Action Items | Owner(s) | Deadline | Status |
| [Action item] | [Name(s)] | [Date] | [Status, such as In Progress or Complete] |
| [Action item] | [Name(s)] | [Date] | [Status, such as In Progress or Complete] |
| [Action item] | [Name(s)] | [Date] | [Status, such as In Progress or Complete] |
|  |  |  |  |
| [Action item] | [Name(s)] | [Date] | [Status, such as In Progress or Complete] |